

Village of Denton
Meeting Minutes
December 5, 2011

A regular meeting of the Board of Trustees of the Village of Denton, Nebraska, was held at the Denton Community Center, December 5, 2011.

Chair Edwards called the meeting to order at 6:30 p.m. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Trustees present: Mary Kraus, Dean Witulski, Bill Edwards and Sebastian Carnazzo. Royce Schaneman arrived at 6:40 p.m.

Approval of Minutes. *Motioned by Kraus, seconded by Witulski to approve the November 7, 2011, meeting minutes. Carried*

- 1. Reorganizational Meeting.** Every year at the December regular meeting the Village Board holds their reorganizational meeting. *Motioned by Carnazzo, seconded by Witulski to make the following appointments:*

Charlotte Te Brink: Clerk-Treasurer-Zoning Administrator;

Maureen Freeman-Cad: Village Attorney;

Dennis Grahm: Street Superintendent-;

Lonnie Petrzilka: Water/Sewer Commissioner-Emergency Management Coordinator;

Motioned Carried.

- 2. Reports**

- a. Treasurer's Report.** General \$5,516.95; Streets \$12,226.06; Water \$671.30; Sewer \$1,216.06; C. Center \$211.12; Keno Checking \$289,296.21

- b. Keno Report. October.** Gross Proceeds \$436,823.72; Payout Percentage 87.42%; Village Share \$25,466.58; Operator Share \$29,485.60

- 3. Business**

- a. Lancaster County Commissioner, Deb Schorr, District 3.** Deb Schorr introduced herself to the Village Board of Trustees. Ms. Schorr explained the county has passed new election districts for county commissioners and as a result she now represents the Denton area. Ms. Schorr explained the 1 & 6 Year Street and Road Plans in Lancaster County that effect the Denton area. She emphasized the plans for paving on W Denton Road from SW 12th-SW 56th. The Board expressed their concerns with the railroad crossings at the east and south entrances of town. Concerns: often both track crossings are blocked for extended periods of time; the crossing on W Denton Road is very bumpy; train whistles are loud, frequent, and long. Commissioner Schorr said that she would get in contact with the town clerk with information on the Railroad Safety Commission. Also discussed was the construction of the county jail.

- b. Planning Commission Vacancy.** The village has a vacancy on the Denton Planning Commission. The current members are Nick Zimmerman, Tom Anderson, Tammy Hill and John Schneider. Trustees Edwards and Carnazzo will talk to some possible candidates for the position. Tabled until the January meeting.
- c. Storm Sewer Ordinance Draft.** Barney Whatley, from Nebraska Rural Water Association, stated that he will email a draft ordinance concerning storm sewer and sump-pumps.
- d. Paid Holiday Discussion.** Employee Petrzilka and Te Brink currently have 10 paid holidays. *Motioned by Kraus, seconded by Carnazzo to add one floating holiday for Veterans Day beginning in 2012 for full-time employees.*
- e. Audit Payroll FICA Withholding Information on Refunds.** The clerk reported that employees and board members will be receiving a check from the village for a refund on Social Security from January 2011-November 2011. The clerk reported during the village's audit the accountant found that the Village's system did not adjust the 2011 Social Security rate.
- f. Maintenance Report.** Petrzilka reported on the WRT pilot study and other projects he has been working on in the month of November.

Topics discussed that are not on the agenda:

Trustee Kraus asked that employees wash out cupboards in the concession stand so the FoodNet crew can return to placing their trays in the cupboards. FoodNet also requested that Petrzilka check the time setting on the outdoor lights.

Trustee Edwards informed the Board of a Civic and Community Center Grant announcement from the Nebraska Division of Travel and Tourism. Consensus to have employees get bids for replacement of the following: drinking fountain, windows, furnaces, and roof of the Community Center. This information is needed for the village to apply for the grant. Preliminary application form is due February 15, 2012.

- 4. Claims.** *Motioned by Kraus, seconded by Schaneman to approve the claims listed in Claims List A. Unanimous. Motioned by Witulski, seconded by Carnazzo to approve the claims listed in Claims List B. Trustee vote as follows: AYE: Edwards, Witulski, Carnazzo. ABSTAIN: Schaneman, Kraus. Carried.*
- 5. Adjournment.** The meeting was declared adjourned at 8:38 P.M. I, the undersigned Village Clerk for the Village Denton, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees on December 5, 2011 at 6:30 p.m. and that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the village clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the foregoing proceedings have been

extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body.

Charlotte Te Brink
Village Clerk

December 2011

Claims List A

Norris Public Power	\$1,032.12
Roggenkamp Refuse	211.00
Farmers Coop; propane for the building	144.97
NMPP Energy; water/sewer billing software support	1,765.00
Solution One; copier lease.....	112.94
Olsson Associates; pilot study	6,122.51
MARC; tiles grout cleaner	57.35
Lancaster County Sheriff	983.80
Taylor Sewer	475.00
AMSAN; dust mop handle	13.43
Display Sales; bracket and bulbs.....	246.00
White Electric	115.37
Grainger; 32 folding chairs	899.20
Bakers Hardware	40.72
Lindahl, Bromm, Freeman-Cady; retaining fee, audit letter, nuisance research.....	825.00
General Fire and Safety; fire extinguisher maintenance	66.75
CFS Appliance; furnace check.....	100.00
Clement Soucie; utility deposit refund	30.00
NE HHS Labs; coliform testing	50.00
Planet Earth	19.34
Windstream; business and well phone lines	334.25
Meriel Dissmeyer; cleaning supply	37.37

Claims List B

Exxon Mobil	226.44
Mary Kraus; senior citizens reimburse	118.85
Stauffer Café & Pie; food for Thanksgiving Dinner for seniors	180.00
Fox Valley Systems; paint	167.44
All Roads Barricade; operating supplies	194.37
Linda Morrison; senior table decorations	35.00
Mary Kraus; senior citizens Thanksgiving meal reimbursement	50.99
Sams Club; operating supplies.....	55.83
TE Brink; toner and desk calendars	159.38
IRS; employee taxes.....	1,929.44
NE Revenue; employee 3 rd quarter taxes	277.78
Pinnacle Bank; analysis fee	23.01
November Payroll	
Charlotte TeBrink.....	1,287.03
Angela Schaneman	172.12
Lonnie Petrzilka	1,406.44
Charlotte TeBrink.....	1,287.03
Angela Schaneman	123.92
Lonnie Petrzilka	1,411.40
Meriel Dissmeyer.....	313.06